

RESOLUTION NO. 2025-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN MARCOS
AUTHORIZING AWARD OF A MULTI-YEAR CONTRACT TO KEYSER
MARSTON ASSOCIATES, INC., AND DELEGATING AUTHORITY TO THE
CITY MANAGER TO FINALIZE AND EXECUTE THE SAME

WHEREAS, the City of San Marcos (City) desires to engage an affordable housing financial analysis consulting firm to perform various affordable housing financial analysis and related consulting services; and

WHEREAS, the City publicly solicited proposals for such services on August 1, 2025;
and

WHEREAS, three (3) proposals were received on September 4, 2025, for affordable housing financial analysis services; and

WHEREAS, City staff evaluated the proposals based on the criteria contained in the Request for Proposals, and has ranked Keyser Marston Associates, Inc. as the best qualified firm to provide such services; and

WHEREAS, City staff recommends that City Council approve the award of a multi-year contract with Keyser Marston Associates, Inc. for as-needed affordable housing financial analysis services, in an amount not to exceed \$275,000.00; and

WHEREAS, there are sufficient funds available in the approved Operations & Maintenance Budget to perform the work.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of San Marcos hereby awards the consultant services contract to Keyser Marston Associates, Inc., does hereby delegate to and authorize the City Manager to finalize and execute a multi-year consultant services contract with a term of three (3) years, with two (2) one-year options to renew, and further authorizes the City Manager to finalize and execute any amendments or related documents thereto in accordance with San Marcos Municipal Code Chapter 2.30.

PASSED, APPROVED, and ADOPTED by the City Council of the City of San Marcos, California, on the 28th of October, 2025, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Rebecca D. Jones, Mayor City of San Marcos

ATTEST:

Phillip Scollick, City Clerk
City of San Marcos