



# NCDJPA

North County Dispatch – Joint Powers Authority

## Regular Board of Directors' Meeting AGENDA

16936 El Fuego / P.O. Box 1206  
Rancho Santa Fe, CA 92067

August 24, 2017  
5:00 p.m.

### NOTICE TO THE PUBLIC

This agenda contains a brief general description of each item to be considered and has been posted as required by law. Except as provided by law, no action shall be taken on any items not appearing herein. In compliance with the Americans with Disabilities Act, if you have a disability and need accommodation to participate in the meeting, please contact the Administrative Office at North County Dispatch JPA (858) 756-6062 forty-eight hours (48) prior to the meeting, so the necessary arrangements can be made.

**Cell Phones:** As a courtesy to others, please silence your cell phone or pager during the meeting and engage in conversation outside the Board Chambers.

**Agendas:** Agenda packets are available for public inspection 72 hours prior to scheduled meetings at North County Dispatch JPA located at 16936 El Fuego, Rancho Santa Fe, during normal business hours.

Agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet will be available for public inspection at the time of distribution at North County Dispatch JPA at 16936 El Fuego, Rancho Santa Fe, during normal business hours.

**Public Comment:** Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is THREE (3) MINUTES.

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board. All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at North County Dispatch JPA, located at 16936 El Fuego, Rancho Santa Fe, CA 92067.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. INVOCATION**

**4. ROLL CALL – SELF INTRODUCTIONS**

**5. PUBLIC COMMENT**

*At this time, any member of the public may come forward to speak on any item within the subject matter jurisdiction of the North County Dispatch JPA Board of Directors Committee, not otherwise on the Agenda. Remarks are to be limited to not more than three minutes. (Please print your name and address on the roster).*

*Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature of which require immediate attention.*

**6. CLOSED SESSION**

A. Section 54956.9(d)(1) Conference with Legal Counsel - Existing Litigation

Name of Case: *NCDJPA Dispatchers Association v. NCDJPA*, PERB Case No. LA-CE-1121-M:

**7. ANNOUNCEMENT OF CLOSED SESSION ACTIONS**

**8. PROCLAMATIONS AND PRESENTATIONS**

A. CAD Project Recognition – (Service Awards)

- Administrative Support Manager, Jennifer Libby-Jones
- Operations Manager, Michael Orozco
- Senior GIS Analyst, Suzann Leininger
- Senior I.T. Specialist, Shawn Fairchild
- I.T. Specialist, Brendan Bass
- Fire Communications Dispatcher, Bryan Buck

**9. CONSENT CALENDAR**

*All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless Board Members, Staff or the Public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under unfinished business.*

A. Board Minutes

- Regular Meeting held May 25, 2017 – (pg. 01)  
**Action Requested – Review and Approve**

B. Reports

- Quarterly Communications Report – (pg. 06)
- Dispatch Performance Reports – (pg. 09)
- List of Demands:
  - 4<sup>th</sup> Quarter Report: April 1, 2017 – June 30, 2017 – (pg. 20)  
**Informational – Receive and File**

C. Data Sharing Request- County EMS/First Watch

- *Staff Report 17/15* – (pg. 28)  
**Action Requested – Review and Approve**

D. Budget Authorization

- *Staff Report 17/17* – (pg. 30)  
**Action Requested – Review and Approve**

**10. ACTION ITEMS**

A. **Old Business:**

1. Space Facility Needs Assessment-Update  
**Informational** Administrator Wilson (JPA)

B. **New Business:**

1. Organizational Changes
  - *Staff Report 17/13* – (pg. 31)  
**Action Requested – Review and Approve**
2. Non-Represented & Management
  - *Staff Report 17/14* – (pg. 35)
  - Resolution No. 17-09 – Non-Represented Employee Salary – (pg. 36)  
**Action Requested – Review and Adopt**
  - Resolution No. 17-10 – Management Personnel Salary – (pg. 39)  
**Action Requested – Review and Adopt**
3. Conflict of Interest Code
  - *Staff Report 17/16* – (pg. 42)
  - Resolution No. 17-11 – Conflict of Interest Code – (pg. 44)  
**Action Requested – Review and Adopt**

**11. DISCUSSION AGENDA**

There are no Discussion Agenda items for the August 24, 2017 meeting.

**12. ADMINISTRATIVE REPORT**

A. Administrator

- September 06, 2017 – Regular JPA Finance Committee Meeting
- September 14, 2017 – Regular JPA Chiefs Meeting
- November 30, 2017 – Regular Board of Directors Meeting

**13. DIRECTOR'S COMMENTS**

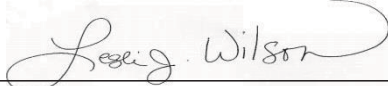
**14. ADJOURNMENT**

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**Certificate of Posting**

I certify that on August 21, 2017, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors' Committee of the North County Dispatch JPA, said time being at least 72 hours in advance of the meeting of the Board of Directors' Committee (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California, on August 21, 2017.

  
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Lesli Wilson, Board Secretary