

RESOLUTION NO. 2016- XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN
MARCOS AWARDING THE AGREEMENT FOR SENIOR CENTER MEAL
PREPARATION SERVICES TO KITCHENS FOR GOOD

WHEREAS, the City of San Marcos has served lunches to persons age 60 years and older as part of the Catered Lunch for the Senior Nutrition Program (Program) for more than 20 years; and

WHEREAS, the City of San Marcos seeks to retain a meal preparation services provider to continue preparing approximately 50 congregate meals each weekday, and up to 150 meals during holiday celebrations and other special events, which will be served to participating seniors at the San Marcos Senior Activity Center's Discovery Café; and

WHEREAS, Program meals must be designed to meet the dietary needs of seniors and must be prepared pursuant to proper federal, state, AIS and local laws and regulations governing the preparation, cooking and handling of food in a health-certified kitchen that complies with all federal, state and local fire, health, sanitation, safety and building codes, regulations, licensing requirements and other applicable provisions; and

WHEREAS, Program menus must be developed in accordance with the nutritional guidelines established by County of San Diego's Health and Human Services Agency, Aging and Independence Services organization (AIS), and the health and safety standards of Title III of the Older Americans Act, the National Academy of Sciences-National Research Council, the U.S. Department of Agriculture, and the U.S. Department of Health & Human Services; and

WHEREAS, in February, 2016, the City issued a request for proposals (RFP) to provide meal preparation services under the Program, and;

WHEREAS, staff has reviewed the proposals, conducted interviews, and evaluated the potential service providers based on completeness of their proposals, experience, qualifications, performance, references and cost-effectiveness; and

WHEREAS, staff recommends that the Agreement for Senior Activity Center Meal Preparation Services be awarded to Kitchens For Good which currently provides meal services to the City of Encinitas through its Senior Citizen Nutrition Program; and

WHEREAS, funding for the Program is included in the City's approved Fiscal Year 2016-17 budget, and will also be funded in part by a County of San Diego grant fund through AIS for

meal preparation services and monetary donations and payments for meals from Program participants.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of San Marcos as follows:

1. The foregoing recitals are true and correct.
2. The City Council hereby awards the Agreement for Senior Activity Center Meal Preparation Services to Kitchens For Good in the not-to-exceed amount of \$70,000.00, for which a copy of the Agreement is attached hereto and incorporated by reference.
3. The City Council hereby authorizes the City Manager to extend the Agreement at the expiration of the initial one (1) year term for two (2) additional one (1) year periods based upon a satisfactory review of Kitchen For Good's performance, an evaluation of the City's needs, and the appropriation of funds as directed by the City Council.
4. The City Council hereby directs staff to provide Essenco, Inc. with appropriate notice necessary to cease providing meal services to the Senior Center under the Program while transitioning into having Kitchens For Good provide such services.

PASSED, APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SAN MARCOS at a regular meeting held on the 14th day of June, 2016, by the following roll call vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

James M. Desmond, Mayor

ATTEST:

Phillip Scollick, City Clerk