



## Staff Report

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**File #:** TMP-0199, **Version:** 1

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**MEETING DATE:**

NOVEMBER 10, 2014

**SUBJECT:**

RESOLUTION NO. 2014-7999 - AWARD OF LANDSCAPE MAINTENANCE SERVICES CONTRACT - LAURELS COUNTRY CLASSICS (LLMD), LINDA VISTA STREETSCAPE (CFD 98-02), RANCHO DORADO (F-11), RANCHO SANTALINA (F-39), ARBOR RANCH (F-45), AND SIERRA MADRE ACADEMY (F-48).

**Recommendation**

ADOPT a resolution awarding the contract for Landscape Maintenance Services - Laurels Country Classics (LLMD), Linda Vista Streetscape (CFD 98-02), Rancho Dorado (F-11), Rancho Santalina (F-39), Arbor Ranch (F-45), and Sierra Madre Academy (F-48) in the amount of \$239,580.00 to Shasta Landscaping, Inc.

**Board or Commission Action**

Not Applicable

**Relevant Council Strategic Theme**

Quality of Life

Dynamic and Responsive Service Delivery

**Relevant Department Goal**

Not Applicable

**Introduction**

This contract will provide landscape maintenance services in areas within Laurels Country Classics (LLMD), Linda Vista Streetscape (CFD 98-02), Rancho Dorado (F-11), Rancho Santalina (F-39), Arbor Ranch (F-45), and Sierra Madre Academy (F-48). This includes the maintenance of parks and areas within the public right-of-way including medians, parkways, slopes, and pedestrian / equestrian trails. Services will include, but are not limited to, mowing, pruning, planting, fertilizing, water management and irrigation systems maintenance, litter removal, pesticide application, and maintenance of fencing. The contract costs are for base maintenance services only and do not include any extra work associated with repairing damage from vehicle accidents, vandalism, or acts of nature.

For this contract solicitation, six separate CFD / LLMD maintenance areas were grouped for cost effectiveness and management efficiency.

**Discussion**

A public request for proposals for Landscape Maintenance Services was posted on October 1, 2014. On

October 16, 2014, four (4) bids were submitted to the Public Works Department. Shasta Landscaping, Inc. has been verified as the lowest responsible bidder for the work whose submission represents the best value to the City. Therefore, staff recommends awarding the contract to Shasta Landscaping, Inc.

**Summary of Bids**

<b>Contractor</b>	<b>Allocated Monthly Hours</b>	<b>Monthly Total</b>	<b>Annual Total</b>
Shasta Landscaping, Inc.	1195	\$19,965.00	\$239,580.00
PWLC1, Inc.	1017	\$19,780.00	\$237,360.00
Ciro's Landscaping, Inc.	1061	\$19,893.75	\$238,725.00
Executive Landscape, Inc.	1110.5	\$24,201.00	\$239,868.00

**Fiscal Impact**

The fiscal impact to the City is \$239,580.00 per year over a five year contract term. The funds are available in the City's Parks maintenance operating fund and are offset through CFD / LLMD special taxes.

**Attachment(s)**

Resolution

Prepared by: Art Sotelo, Public Works Manager Parks & Landscape

Submitted by: Jim Chafe, Deputy Public Works Director

Reviewed by: Mike Edwards, Public Works Director / City Engineer

Approved by: Jack Griffin, City Manager