



## Staff Report

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**File #:** TMP-1361, **Version:** 1

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**MEETING DATE:**

May 12, 2020

**SUBJECT:**

RESOLUTION NO. 2020-8753 - AUTHORIZING AWARD OF A MULTI-YEAR CONTRACT NOT TO EXCEED SEVEN (7) YEARS AND DELEGATING AUTHORITY TO THE CITY MANAGER TO FINALIZE AND EXECUTE A CONSULTANT SERVICES CONTRACT WITH ROGERS, ANDERSON, MALODY & SCOTT LLP FOR FINANCIAL AUDITING SERVICES

**Recommendation**

ADOPT a resolution authorizing the award of a multi-year consultant services contract not to exceed seven (7) years and delegating authority to the City Manager to finalize and execute a consulting services contract to Rogers, Anderson, Malody, & Scott LLP for Financial Auditing services.

**Board or Commission Action**

Not applicable

**Relevant Council Strategic Theme**

Quality of Life

Planning for the Future

Good Governance

**Relevant Department Goal**

Not applicable

**Executive Summary**

The City uses independent Financial Auditing services to audit financial statements and compliance. The Request for Proposal (RFP) for consultant services for Financial Auditing services was initiated in January 2020 and consultant selection concluded in February 2020. Staff is requesting City Council approve the award of a consultant services contract with Rogers, Anderson, Malody, & Scott LLP for Financial auditing services and to authorize the City Manager to execute the contract for a term of up to seven (7) years.

**Discussion**

The City uses independent Financial Auditing services for various services including auditing annual Fiscal Year financial statements as well as auditing compliance over major federal award programs.

On January 13, 2020, the City publicly solicited proposals for Financial Auditing services. On February 3, 2020, the City received two (2) proposals as follows:

1. Rogers, Anderson, Malody, & Scott LLP
2. Davis Farr LLP

Staff has reviewed and evaluated the responsive proposals based on criteria in the Request for Proposals and has identified Rogers, Anderson, Malody, & Scott LLP as the best qualified and highest ranked firm to provide such service. Staff recommends authorizing the award of a multi-year consulting services contract not to exceed seven (7) years to Rogers, Anderson, Malody, & Scott LLP for Financial Auditing services for an estimated annual amount of \$70,000 and authorize the City Manager to finalize and execute the consulting services contract and any amendments or related documents thereto in accordance with SMMC Chapter 2.30.

### **Environmental Impact**

There is no environmental impact to the adoption of this resolution.

### **Fiscal Impact**

The cost of these services will be budgeted annually in the Finance Department's Operations & Maintenance Budget.

### **Attachment(s)**

Resolution 2020-XXXX

Prepared by: Emily Law, Management Analyst  
Submitted by: Lisa Fowler, Finance Director  
Reviewed by: Michelle Bender, HR/Risk Director/Deputy City Manager  
Approved by: Jack Griffin, City Manager